



## Rehoboth Beach VegFest Exhibitor Information and Guidelines

1. This contract for participation shall not become binding between the Exhibitor and Rehoboth Beach VegFest (VegFest) until the contract has been signed by festival organizers and confirmation has been sent to you via fax, mail, or email.
2. Exhibitors shall be responsible for the setup, breakdown, and cleanup of their own exhibit. Garbage and recycling containers will be provided; all garbage and recycling must be placed in the appropriate containers. A \$50 cleaning fee may be charged for booths not left clean, as determined by VegFest, and may result in the Exhibitor's non-participation in future events.
3. Booth setup may begin at 9:30 am, and Exhibitors should be ready for visitors promptly by 10:45 am. \*\*Exhibitors must remain at the booth from 11 am until the festival ends at 5 pm.\*\* It is important to note, Exhibitors are required to keep their booth open and staffed for the entire duration of the festival. Exhibitors must vacate the premises by 5:30 pm. Failure to do so shall result in the Exhibitor being held responsible for any additional costs incurred.
4. All Exhibitors must have signs clearly identifying the name of their business or organization.
5. Exhibit space shall not be shared or sublet without the permission of VegFest.
6. The Exhibitor will restrict its activities to the allotted exhibit space and will not solicit beyond the boundaries hereto.
7. Exhibitors agree to make no claim for any reason against festival coordinators, VegFest, or Epworth United Methodist Church (Epworth Church) for lost, theft, damage, or destruction of goods, nor any injury to themselves, their employees or volunteers, or festival visitors incurred at the festival. Exhibitors agree to indemnify festival coordinators, VegFest, and Epworth Church against litigation and hold them harmless for any liability arising out of the exhibitor's participation in the festival. Exhibitors agree to accept full responsibility for any such loss, theft, damage, destruction of goods, or injury caused or experienced by the exhibitor.
8. In order to operate as a commercial or food vendor, the Exhibitor must first be approved by VegFest. **All commercial and food vendors must include a business license** with the Exhibitor Application and have it available on site at the Exhibitor's booth. **Food vendors must include proof of liability insurance** in addition.
9. No Exhibitor shall exhibit any merchandise or service other than that specified in the contract. All product displays, literature items, or other promotions must meet VegFest food and/or non-food guidelines as described in items 10 and 11.
10. **All food products sold or offered must be vegan** (those containing no animal ingredients of any kind). Non-food items should not be tested on animals, and should be free of animal derivatives such as leather, fur, silk, lanolin, gelatin, etc.
11. Books and literature offered or sold may not promote the use of any animal-derived food or product.
12. Alcohol samples and selling are strictly prohibited.
13. Exhibitors are free to attend lectures or presentations, provided their table remains staffed in their absence.
14. Should any contingency interrupt or prevent the holding of the event, VegFest shall in no way be liable to the Exhibitor. Registration and rental fees cannot be refunded, as they are distributed prior to the event for liability insurance, facility/operating costs, supplies, and marketing promotion.
15. **VegFest is a rain or shine event.** In the event of inclement weather, the festival will be moved inside. No rain date is scheduled. Tent, table, and chair fees can be refunded until June 1, 2016. Registration fees ARE NOT REFUNDABLE as they are distributed prior to the event.
16. Exhibit space not occupied by the opening of VegFest at 11 am will be considered a no-show, and the space will be deemed forfeited. This forfeited space may be resold, reassigned, or used by VegFest without obligations for any refund whatsoever.
17. The Exhibitor shall not (a) commit any nuisance; (b) cause any unusual smoke or odor to emanate from its space; (c) do anything which would interfere with the effectiveness of any utility of VegFest, nor interfere with free access or passage to the facilities of VegFest; (d) interfere with the effectiveness of accessibility to the electricity; (e) do or permit to be done any act which might invalidate any insurance policy carried by or Epworth Church.
18. Failure of the Exhibitor to comply in any respect with the terms, conditions, rules, or regulations of this contract shall result in the termination of the rights of the Exhibitor.
19. VegFest reserves the right to restrict exhibits to a maximum noise level and to suitable methods of operation and display. Rehoboth VegFest shall have the final decision as to what constitutes a proper exhibit and such decision shall be final and binding. If for any reason any exhibit or its contents are deemed objectionable by VegFest, the exhibit may be moved or removed. This provision includes persons, things, conduct, printed materials, or any item or attire that VegFest organizers may consider objectionable to VegFest's intent. VegFest further reserves the right to relocate exhibits or exhibitors when such relocations are necessary to maintain the character and/or good order of VegFest.
20. Returned checks are subject to a \$35 penalty fee.
21. VegFest reserves the right to decline any application at its discretion.

*I have read, understand, and agree to abide by the "Rehoboth Beach VegFest Exhibitor Information and Guidelines," and I understand this application is not a binding contract until the signed original is submitted to Rehoboth Beach VegFest along with payment and approval is confirmed by festival organizers. If you have any questions, send an email to [info@vegrehoboth.org](mailto:info@vegrehoboth.org).*